

**GENERAL INFORMATION FORM TO BE SIGNED BY THE PERSON
ACCESSING THE PORT FACILITY**

For the purposes of Spanish Organic Law 15/1999, of 13th December, on Personal Data Protection (hereinafter known as the LOPD), the Port Authority of Valencia (hereinafter known as PAV), with registered office in Avda. Muelle del Turia, s/n, 46024 – Valencia, hereby informs the interested party that any personal data obtained by filling in the form to request temporary access to the port facilities managed by the PAV and any other information obtained as a result of the authorised access to the port facilities– such as the registration data for vehicle entry by access control as regards identification -will be stored in a file for which the PAV is responsible, for the purpose of complying with the aforementioned authority’s security operations and emergency plans, as well as with the current legislation applicable in this respect, and in particular for handling access and visits to PAV-managed port facilities by the authorised persons. This processing is compulsory under the PAV’s security operations and in line with the applicable legislation for this purpose, in such a way that the PAV must compulsorily be given any data requested of the interested party. Otherwise, the latter will be refused the relevant authorisation for temporary access.

The PAV also informs the interested party that to comply with the PAV’s security operations and emergency plans, to coordinate the port facility security plans with the port security plan, access and visit control for the port facilities managed by the PAV, as well as to ensure compliance with current legislation in this respect, and in particular for these purposes, their data may be assigned by the PAV to law enforcement agencies, hospitals and healthcare centres, the Spanish Maritime Safety Agency, bodies associated with civil defence and other similar organisations.

The interested party is likewise informed that in compliance with Regulation (EC) 725/2004, which includes the International Ship and Port Facilities Security Code (ISPS) code, and with Spanish Royal Decree 1617/2007, as well as for strict security reasons and for the sole purpose of preventing any risks to the safety and security of persons, facilities, premises and assets, reporting circumstances to the competent authorities or meeting their requirements and compensating for damages caused by access and visits to the whole port area, as well as inside the buildings managed by the PAV, this compulsorily requires taking, recording, transferring, keeping, storing and reproducing the interested party’s picture, as well as its transfer in real time through the use of video cameras. To this end, the personal data of the interested party as taken by the video cameras as well as the images recorded by these will be stored in a file for video surveillance for which the PAV is responsible. The processing described is compulsory in compliance with the ISPS code as well as with the PAV’s security regulations. The PAV guarantees the confidentiality and security of the images recorded, using these exclusively in accordance with the established purpose and current legislation at all times, and being officially deleted in the periods established by applicable legislation, unless there are justifiable and legitimate reasons not to do so by law. In any event, the data may be assigned to law enforcement agencies, courts and tribunals in order to report the circumstances to the competent authorities or meet their requirements and compensate for any damage caused.

In the event of the PAV being given data of affected third parties, the assignor, prior to said assignation, will have to obtain the informed consent of the affected party – if this were necessary – in accordance with current legislation. The assignor will also have to have complied with all the guarantees stipulated in the LOPD with regard to the principles of information, quality, declaration of processing and management of the affected parties’ rights, the PAV not being responsible for any infringements committed by the assignor of the information.

The interested party will have to inform the PAV of any change in their data in order to keep this properly updated as well as if they stop working for the institution to which they belong.

The interested party may make use of their rights to access, rectify, cancel and object to this information by writing to the PAV at the following address: Muelle del Turia, s/n, Puerto de Valencia, 46024, Valencia, stating the request being made and enclosing a photocopy of their identity card.

Done in Puerto de Valencia this..... of..... 20....

	Surname	Name	Tax no. (N.I.F.)
Signed			